

Following are two recent changes to board policy/procedures. Changes are in bold, underlined type.

The district is now required by law to create a policy to address meal charges and negative balances in the child nutrition accounts. After several meetings of discussion, the below policy/procedure was adopted.

The change in college classes policy has come about since the community colleges have changed from offering many PSEO classes which were cost capped at \$250 per class including the textbook to concurrent enrollment classes where full tuition is charged the school and also the cost of any textbooks and materials. This has doubled or tripled the cost to the school for many of the classes.

MEAL CHARGES

In accordance with state and federal law, the Central Springs Community School District adopts the following policy to ensure school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day, prevent the overt identification of students with insufficient funds to pay for school meals, and maintain the financial integrity of the nonprofit school nutrition program.

Payment of Meals

Students have use of a meal account. When the balance reaches \$0.00 a student may charge no more than **\$25.00** to this account. When an account reaches this limit, a student shall not be allowed to charge further meals or a la carte items until the negative account balance is paid.

Families may add money to student accounts through PaySchool- electronic payment option or pay at any school building office.

Students who qualify for free meals shall never be denied a reimbursable meal, even if they have accrued a negative balance from previous purchases. Students with outstanding meal charge debt shall be allowed to purchase a meal if the student pays for the meal when it is received. **The school district may provide an alternate meal that meets federal and state requirements to students who have charged the maximum allowance to the student account and cannot pay out of pocket for a meal. If an account is -\$25.00 or below a student will be provided an alternative snack. If the account reaches -\$50.00, no additional charges may be made to it and the student must provide their own lunch.**

Negative Account Balances

The school district will make reasonable efforts (email, telephone call or text) to notify families when meal account balances are at \$25-30, again at \$10.00 and again at \$0.00. Additionally, the school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. The school district will coordinate communications with families to resolve the matter of unpaid charges. Families will be notified of an outstanding negative balance once the negative balance reaches \$10. Families will be notified by email, telephone call or text. Negative balances of more than \$50 not paid prior to end of the semester will be turned over to the superintendent or superintendent's designee for collection. Options for collection may include: collection agencies, small claims court, or any other legal method permitted by law.

INSTRUCTION AT A POST-SECONDARY EDUCATIONAL INSTITUTION (COLLEGE CLASSES)

Students in grades eleven and twelve who take courses, other than courses taken under an agreement between the school district and the post-secondary educational institution, are responsible for transportation without reimbursement to and from the location where the course is being offered. **The District will provide tuition and fees for Concurrent Courses for students based upon their academic eligibility and provide dual credit for the courses. All books, materials, equipment and transportation are the responsibility of the student if the course is taken on the community college campus or on-line. Books, materials and equipment will be provided for courses taken on the Central Springs campus.**